

<b>General</b>	
Name of job description:	CNC Milling Machine Operator Rev 00
Job title	CNC Milling Machine Operator
Department:	-
Job summary:	The CNC Milling Machine Operator produce machined parts by programming, setting up, and operating a CNC machine; maintaining quality and safety standards; keeping records; maintaining equipment and supplies.

<b>Qualifications/Experience</b>	
Education:	- High School Graduate or equivalent
Experience:	- one or more years 5 axis CNC milling machine experience
Computer skills:	-
Special language skills:	-
Other special skills/ Certificates:	- ability to read and understand blue prints - strong mathematical skills - knowledge of using inspection equipment and inspecting parts
Soft skills:	

<b>Functions and Responsibilities</b>
<ul style="list-style-type: none"> <li>• Set-up and operate 5 axis milling machine for production jobs in the department</li> <li>• Manufacture parts in according with blue prints</li> <li>• Create, open and save programs</li> <li>• Assist in designing milling and tooling fixtures</li> <li>• Assist in improving efficiency with appropriate spindle speeds and feeds</li> <li>• Adhere to the approved preventative maintenance program</li> <li>• Troubleshoot to determine and correct problems/issues</li> <li>• Run tooling, inspection gauges and special projects, as assigned on the milling machine</li> <li>• Keep tooling cabinet organized and current</li> <li>• Recommend items related to evaluation, continuous improvement and departmental improvements for work flow, procedures, etc.</li> <li>• confirm conformance of finished work to specifications</li> <li>• maintaining safety and quality standards</li> <li>• maintaining equipment</li> </ul>

These descriptions as noted above cover the most significant duties but does not exclude other work assignments not mentioned, the inclusion of which would be in conformity with the duties assigned to this job.

Organizational Characteristics	
Disciplinary supervisor:	
Technical supervisor:	
Directly subordinate employee:	
Technical subordinate employee:	

**Confirm acknowledgment:**

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Name of the Employee

\_\_\_\_\_  
Date and Signature