

Job Title (Name the exact title for the workplace)	Maintenance Electrician		
Organizational integration of the position: (Classification of the position in the existing hierarchy)			
Division		Work area	
Erdrich USA Inc.		Maintenance	
Subordinate		Superiors	
Disciplinary	Professional	Disciplinary	Professional
Management Maintenance of Electrical Equipment	Management Maintenance of Electrical Equipment	-	-
Objectives: (fundamental objectives for orientation of the holder of the position)			
<ul style="list-style-type: none"> Ensure the functions of the machine as well as the quality, output and safety of the machines in the entire production division and extending in other business fields. Ensure the machine availability (continuous improvement) Optimization of the production, reduction of running costs Maintain quality standards and safety, in particular compliance with the safety procedures according to the design documentation, the NEC-specifications as well as other standards and instructions applicable to the work area 			
Duties: (Important primary duties in logical order)			
<ul style="list-style-type: none"> Correct errors and perform necessary maintenance and repairs to building and production machines (for extensive repairs, confer with the management of the Electrical Department). Conduct maintenance and inspections on the production machines and industrial trucks according to specifications as well as organize and supervise work performed by external companies (e.g. yearly inspections, calibration of press force systems etc.) Performance of routine work in the warehouse and order management of spare parts (Electrical Department). Electrical modifications and adjustments to machines and fixtures when production conditions change Implementation of CIP-measures Participation in new machines and machine modifications Troubleshooting and corrections in SPS controls Creation of basic SPS programs e.g. for machine parts or change to existing machines Conduct measurements according to OSHA: NFPA 70 NEC, NFPA 70E ESR Supervising and training of apprentices in the department Assist Mechanical personal when called upon. Documentation of all work in the corresponding software-applications (e.g. SAP, maintenance-drive N:, etc.) 			

Competencies:

(special powers, approval authorities)

- Access to all relevant programs (SAP, Office) and data in the work area
- Professional managerial authority towards the employees in the production area

Responsibilities:

(professional responsibilities, responsibilities for personnel)

- Responsible for the professional execution of assigned inspections and duties

Environmental conditions of the workplace:

- Ensure compliance with company safety and environmental regulations applicable to the workstation and workplace in the production area
- Willing to work shifts and overtime - willing to adapt to the constant changes in daily work time.

Required training:

- Completed vocational training as an electrician (m/f) specialized in operation and building technology
- Knowledge in SPS-controllers Siemens S7

Professional experience:

- Several years of experience as an electrician desired
- Knowledge in SPS-controls from Siemens
- Sound experience with SAP, MS Office

Personal skills:

- Willing to work shifts and overtime - willing to adapt to the constant changes in daily work time.
- Safety awareness - recognizes hazardous work conditions and complies with general as well as company-specific safety requirements.
- Environmental awareness - uses resources responsibly.

Date, signature of supervisor

Date, signature of employee